

Trail Riding Club Agreement



Congratulations on becoming a trail club member! By completing this agreement you will be able to sign up and enjoy trail ride activities from Partridge Horse Hill (PHH).

1. **Signing up for Trail Rides:** Trail ride sign ups will be posted online, check back regularly for updated schedules. You can sign up for any trail ride that is at your level or below. For example if you are rated for Orange rides, you can sign up for blue, red, and orange rides. If the posted trail rides do not suit your availability, you can request to set up a trail ride by contacting PHH.
2. **Trail Club Member Profile:** your trail club member profile will be completed with a PHH staff during a scheduled lesson. If you wish to upgrade your skills and be assessed for a higher level of trail riding, notify Lindsey Partridge and you can be assessed during a scheduled lesson with PHH and/or a scheduled trail ride. Some tasks may require a lesson to show your skills. Regular fees for lessons will apply. Your profile will be kept in the PHH information binder.
3. **Payment:** Trail rides cost \$30 each ride or 3 helper hours (if you are signed up and approved for the helper program). There are also trail club memberships. A monthly pass is \$120, and entitles you to unlimited trail rides subject to availability for the month(s) of your choice. A season's pass is \$500 and entitles you to unlimited trail rides subject to availability from May through November of the calendar year. Payment is due before the start of each ride. VIP discounts may be available – please check the website for current rates.
4. **Late Policy:** Riders should arrive at least 30 minutes before their ride time to find out their horse assignment and prepare their horse to ride on time for the trail ride. If other riders are signed up for the same trail ride and are ready to ride, the trail ride will wait up to 10 minutes to depart. The PHH staff providing the trail ride activity will check your tack, equipment and horse's readiness ride before departing on the trail but they are not responsible for getting/tacking up your horse for you. If you are late and the ride has/is departing without you, you will still be billed at the regular rate of \$30/trail ride. If you are the only rider signed up for the trail ride activity, notify the PHH staff and they will wait for you, however, your ride will still end on time unless otherwise agreed by the PHH staff.
5. **Ride within your limits:** It is important you stay within your limits. If you are unwell, injured, or for any reason not feeling like you can participate safely notify the PHH staff immediately and do not ride. It is important that you only ride on trail ride activities set for your level and that you only use horses/ponies that you are comfortable with. If you do not feel safe with a certain horse/pony, notify the PHH staff and do not use a horse/pony that makes you feel nervous, scared, or unsafe. Once a ride has started it is very difficult and sometimes impossible to change horse assignments and/or shorten a ride, so it is important that you play and ride the horse/pony in the arena for at least 5 minutes prior to your trail ride activity to make sure you are fit (mentally & physically), prepared, and able to participant in the trail ride activity with the horse/pony assigned. You will not be

- penalized or charged for trail ride activity if you show up at the farm to participate, but then cancel/withdraw last minute because you feel unwell, become injured, or feel unsafe to participate. It is your responsibility to know your limits, stay within them, and ask for help if you need it.
6. **Horse and Pony Use:** horses suspected of being injured, ill, with poorly fitting tack, or showing any sign they may not be safe to ride will not be used in activities until further assessed by Lindsey Partridge. Horse/pony assignments will be confirmed by PHH staff – you can make a request for a specific horse/pony however requests cannot always be granted. Part boarders will be given first preference of horses, followed by season pass holders, then monthly pass holders and then to others. All activities will start with a minimum of 5 minutes of ground play to assess the safety and readiness of a horse/pony to be used. If you are unsure, you will err on the side of caution and refrain from using the horse/pony even if that means the activity is canceled.
 7. **Safety:** You will ensure the PHH staff checks your tack fit and safety prior to riding including bridle, saddle, girth, helmet, shoes, stirrups, and position of all tack. Unsafe or improperly fitting tack or equipment will not be used. If a PHH staff is unsure, they will err on the side of caution and refrain from using the tack/equipment even if that means the activity is canceled. You may only begin riding/playing with the horse/pony with supervision/permission from the PHH staff assigned to the trail ride activity. You will keep a safe distance from other horses/ponies and people. In the event of any unsafe situation, all participants will be told to dismount and first and foremost keep themselves safe – if a horse/pony starts acting dangerously the PHH staff will take the horse/pony into their control to the best of their ability. If a situation is unsafe (i.e. weather, horse/pony attitudes, etc) the PHH staff will remedy the situation to make it safe, and if they cannot they will cancel the activity. Participants will do their best to keep calm in emergency situations (i.e. no screaming/yelling), listen to the PHH staff, keep themselves out of harm's way, and report any safety concerns to the PHH staff right away. Participants will abide by the participant code of conduct and PHH rules/reminders.
 8. **Liability:** All participants will read, understand, and complete a liability waiver, rider code of conduct, and participant tracking form. You participate in activities of your own free will and at your own risk. You are responsible for your own safety.
 9. **Canceling Rides or No Show Policy:** It is important to let the designated person in charge and the PHH staff providing the trail ride activity as indicated on the sign up as soon as possible when canceling your ride. If the ride cancels due to weather, or with 1hr or more notice, then you will not be charged for the ride. If you cancel with less than 1hr notice or do not show up to ride then you will be billed for the ride at the regular rate even if you are a monthly pass or seasons pass member. It is important to provide current contact information so the designated person in charge and/or the PHH staff providing the trail ride activity can contact you if PHH has to cancel the ride for any reason. If PHH cancels the trail ride activity for any reason you will be provided an opportunity to reschedule the ride and/or will not be charged for the ride. You will not be penalized or

charged for trail ride activity if you show up at the farm to participate, but then cancel/withdraw last minute because you feel unwell, become injured, or feel unsafe for any reason to participate.

- 10. **Code of Conduct:** As a trail club member of PHH, you represent the farm. All trail club members will be respectful to all people and animals on the farm. You will dress appropriately including proper footwear, and avoiding clothing that could be considered inappropriate (i.e. tube tops or belly tops) or discriminatory (i.e. clothing with offensive language or slang). Any suspicious behaviour, misconduct, injuries, accidents, or person(s) acting against the farm rules will be reported to the designated person in charge immediately and in emergency call 911. If a participant is deemed unsafe, unfit, or inappropriate to take part in farm activities or PHH services by PHH, PHH reserves the right to end this agreement and cancel future client appointments with no refund for items paid.
- 11. **Emergencies and Incidents:** In the event that an incident happens at the farm (i.e. you hurt yourself, someone else hurts themselves or a horse while you are at the farm, etc) you will complete an incident report form as soon as possible with the PHH staff or designated person in charge. In the event of an emergency, you will notify the PHH staff and/or designated person in charge right away, and if you cannot reach the PHH staff/designated person in charge then call 911 or the veterinarian (whichever is applicable). Before calling a vet, you will check the binder for ‘when to call the vet,’ and the horse’s information sheet.
- 12. **Communication:** Email communication is considered a valid form of written communication, and conversations taken place via email will be upheld.
- 13. **Privacy:** PHH is allowed to publish the participant’s photo, name, and/or video for promotional, advertising, blogging, or other means at/for/from PHH.
- 14. **Designated Person in Charge:** is always Lindsey Partridge unless you are informed by Lindsey Partridge that for a period of time it is someone different.
- 15. **Signatures:** By signing this agreement you agree to these terms. Changes to this agreement may be made by Lindsey Partridge and notified in writing.

Trail Club Member:

DOB if under age 18: _____

Guardian: _____

Date: _____

Lindsey Partridge

Date: _____

Signature

Signature (of guardian and helper if applicable)

Trail Club Member Profile

Name: _____ Phone: _____

DOB if under 18: _____ Guardian (if under age 18): _____

Email: _____

Trail Riding Level you have been assessed by PHH staff as able to safely do:

Task/Level, check all that apply where applicable	PHH staff Signature
Getting Ready: Getting horse from the field <input type="checkbox"/> Removing blankets <input type="checkbox"/> Grooming <input type="checkbox"/> Tacking up English/Western <input type="checkbox"/> Games to get a horse ready to ride <input type="checkbox"/> Mounting <input type="checkbox"/>	
Blue Trail Riding Level: Maximum 1 blue rider to 1 riding PHH staff, or maximum of 2 blue riders to 1 on the ground PHH staff walk and trot for basic exercises <input type="checkbox"/> drop stirrups and pick them back up while walking <input type="checkbox"/> Keeps calm in the saddle for walk/trot <input type="checkbox"/> Can halt and back up <input type="checkbox"/>	
Red Trail Ride Level: Maximum 2 red riders to 1 PHH staff Novice walk/trot patterns like large circles <input type="checkbox"/> Knows what to do if a horse gets spooked <input type="checkbox"/> Leads a horse comfortably at the walk <input type="checkbox"/> dismount with minimal assistance <input type="checkbox"/> Needs assistance if the horse gets nervous <input type="checkbox"/>	
Orange Trail Ride Level: Maximum 4 orange riders to 1 PHH staff Easily walk/trot in the arena <input type="checkbox"/> Some experience with canter <input type="checkbox"/> can do canter/halt and fast trot/halt transitions <input type="checkbox"/> Can do trot weave <input type="checkbox"/> Sitting trot with no stirrups <input type="checkbox"/> Stays calm when loses a stirrup <input type="checkbox"/> Can put feet back into stirrups while walking <input type="checkbox"/> Leads a horse completely by themselves at walk/trot <input type="checkbox"/> Dismounts by themselves <input type="checkbox"/> Can feel if their saddle is slipping/tilting <input type="checkbox"/> Can ride completely independently walk/trot and can stop completely by themselves in most situations <input type="checkbox"/>	
Yellow Trail Ride Level: Maximum 5 yellow riders to 1 PHH staff Canters in the arena easily (could be limited to certain horses) <input type="checkbox"/> stop/ lead/ dismount a horse completely by themselves even if the horse is upset <input type="checkbox"/> lead a trail at walk/trot <input type="checkbox"/> understand when a horse is upset/mad/hurting <input type="checkbox"/> ride slow/fast	
Green Trail Ride Level: Maximum 5 yellow riders to 1 PHH staff Canter a circle <input type="checkbox"/> fast/slow canter <input type="checkbox"/> ride steep hills <input type="checkbox"/> hand gallop <input type="checkbox"/> drop/pick up stirrups at canter <input type="checkbox"/> post trot no stirrups <input type="checkbox"/> great balance <input type="checkbox"/> makes good decisions <input type="checkbox"/>	
Cool Down/Putting a Horse Away: knows how/why to hand walk a horse <input type="checkbox"/> dismount safely <input type="checkbox"/> untack <input type="checkbox"/> grooming cool down <input type="checkbox"/> using liniments when needed <input type="checkbox"/> Putting blankets back on horses <input type="checkbox"/> Turning a horse back out into the paddock <input type="checkbox"/>	
Trail Safety: understand trail riding rules <input type="checkbox"/> understand safety rules for riding <input type="checkbox"/> shows safe behaviour around horses <input type="checkbox"/> asks for help when unsure <input type="checkbox"/> follows the participants code of conduct <input type="checkbox"/> completed a liability waiver <input type="checkbox"/>	

Dated: _____ by PHH Staff: _____

Signatures: _____

Trail Club Member

PHH Staff